

Creating a Perfect Tactical Training Delivery Plan: 7 Steps to Follow



Step 1:

Identify the Training Needs

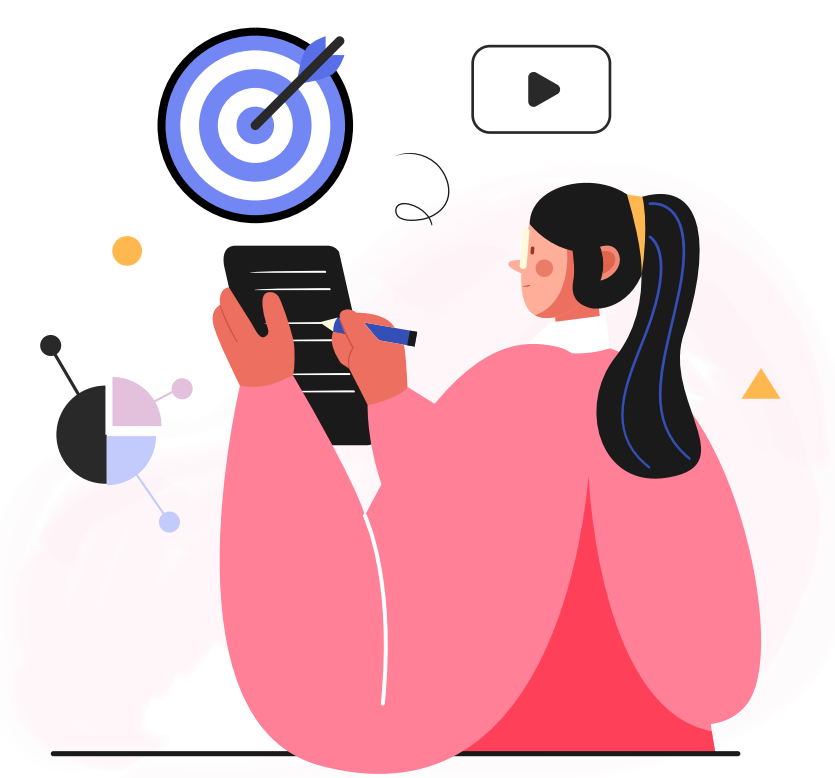
- 40% of employees cite lack of career development opportunities as a reason for leaving their jobs. (McKinsey)
- Before creating a training plan, it is crucial to identify the training needs of your employees.



Step 2:

Set Specific Training Goals

- 11% of employees are dissatisfied with the training their employers offer. (SHRM)
- Setting specific training goals is essential to the success of a training plan.



Step 3:

Choose the Right Training Method

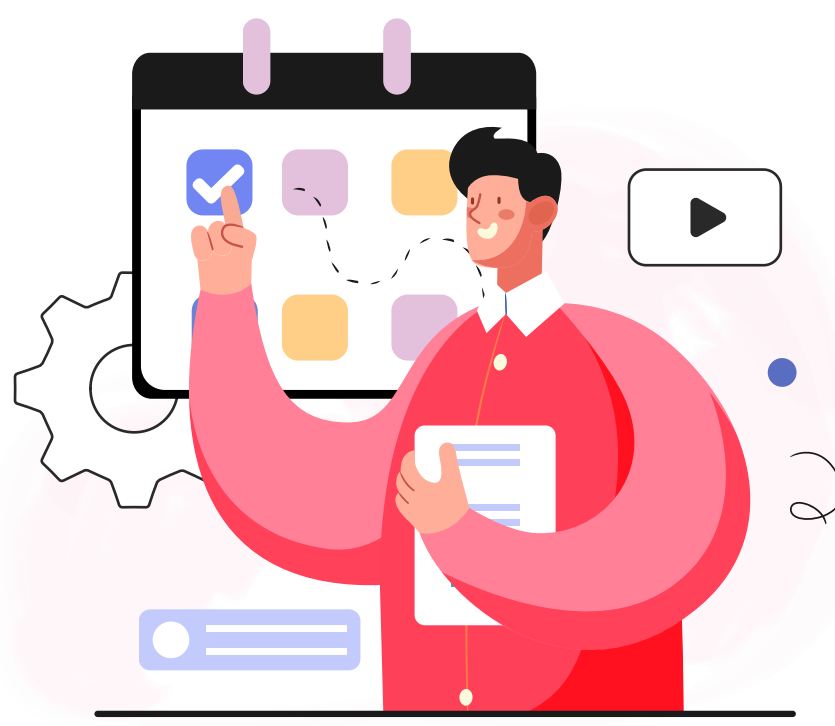
- 85% of L&D professionals expect to experience the right training delivery method or more on-the-job learning through projects or gigs. (LinkedIn)
- Choosing the right training method is crucial to the success of a training plan. The most effective training methods are on-the-job training, coaching and mentoring, and e-learning.



Step 4:

Develop a Training Schedule

- 49% of respondents say they require training relevant to a specific job role at the right time. (PwC)
- Creating a training schedule is critical to ensure that employees receive the necessary training at the right time.



Step 5:

Assign the Right Trainer

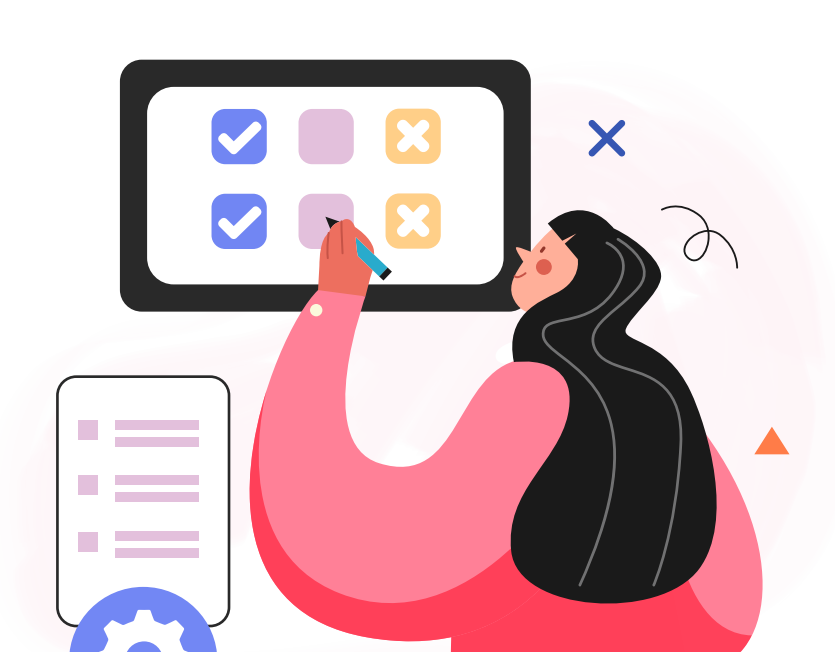
- 64% of businesses use internal trainers to deliver training, while 36% use external trainers. (Training Industry)
- Assigning the right trainer is essential to the success of a training plan.



Step 6:

Evaluate the Training Plan

- 89% of professionals see a need for upskilling within their organization to meet their customers' needs. (Training Industry)
- Evaluating the training plan is crucial to ensure it achieves the desired results.



Step 7:

Make Modifications

- 61% of surveyed employees value specific professional development benefits in the workplace. (PeopleKeep)
- Modifying the training plan based on feedback and evaluation results is critical to achieving long-term success.

